



ACCREDITED B++ BY NAAC

ਮਿੰਟਗੁਮਰੀ ਗੁਰੂ ਨਾਨਕ ਕਾਲਜ ਆਫ਼ ਐਜੂਕੇਸ਼ਨ

MONTGOMERY GURU NANAK COLLEGE OF EDUCATION

Adarsh Nagar, JALANDHAR-144 008.

Off. : 0181-2201883

Telefax : 0181-2254461

e-mail : mgncollegeedu@gmail.com

e-mail : mgncollege@yahoo.co.in

Website : www.mgncollege.org.

RECOGNISED BY NCTE, (2f & 12b of UGC Act.) GOVT. AIDED & AFFILIATED TO G.N.D.U., AMRITSAR.

Dated: 16.08.2022

The meeting of IQAC was held on August 16, 2022 at 11.00 am in the Principal Office. The following members were present in the meeting.

Sr.No.	Members	Name	Signature
1	Chairperson IQAC	Mrs.Neelu Jhanji	
2	Members IQAC	Dr.Pooja Bhardwaj	
		Dr.Pooja Arora	
		Dr.Seema Rani	
		Dr.Ravjeet Kaur	
		Mrs.Shivani Gulati	
3	Management Nominee	S.Charanjeet Singh Rai (Chairman, M.G.N. Educational Trust)	
4	Senior Administrative Officers	Dr.Gurcharan Kaur	
		S.Ravinder Singh Mehta	
5	Local Society's Nominee	Dr.H.M Hurriya	
	Student's Nominee	Student Representatives	
	Alumni's Nominee	Dr.Kala Singh	
6	Stakeholder's Nominee	Mrs.Alka	
7	Coordinator IQAC	Dr.Radha Arora	

The following agendas were discussed and resolved:-

IQAC MINUTES OF MEETINGS
SESSION 2022-23

MEETING NO. 1

Date: 16/08/2022

Venue: Principal's Office

Agenda 1

- **Admission procedure for Semester I students through CET**

Principal Mrs. Neelu Jhanji informed the IQAC members about the schedule of admission process for B.Ed. (Semester I). Dr Radha Arora informed the members about the procedure of form filling and date of Combined Entrance Test. It was further resolved that all teachers will participate in the admission process.

Agenda 2

- **Annual Academic Calendar:**

Dr Radha Arora discussed about the various activities that are to be taken up in the upcoming session. All the members gave their input for the same. Dates of various competitions, days' celebration and house examinations were incorporated in the calendar.

Agenda 3

- **Theme based Morning Assemblies**

It was resolved that a series of Morning Assemblies will be organized throughout the session. The themes of the assemblies were finalized after discussion with the members. The theme for B.Ed. Semester I was finalized as "Role of Teacher in enhancing 21st Century Skills" and B.Ed. Semester IV was finalized as "Positive Mindset for Personal Growth"

Agenda 4

- **Various Inter House Competitions**

It was decided to organize various Inter House Competitions to develop teaching and ICT skills of the students. Inter House Thematic Display Board Competition, Inter House Teaching Aids Competition, Inter House Preparation of PowerPoint Presentation Competition, Inter House Badminton Competition, Inter House Kho-Kho Competition, etc. were decided. These

competitions provide myriad experiences and opportunities to the students to present their artistic talent and views.

Agenda 5

- **Ek Bharat Shreshtha Bharat programme**

It was decided to conduct activities under Ek Bharat Shreshtha Bharat Programme. To exhibit the strength and power of youth voluntary action in nation building and to ignite among youth the spirit and aspiration of making a new and iconic India, different activities were planned by the members.

Agenda 6

- **Quality Practice Teaching**

Quality reforms in Practice teaching of B.Ed. interns were proposed by IQAC. Subject teachers will orient their students regarding model based, ICT based , Constructivist Approach based and Value based lesson plans. Supervisors must concentrate on certain specific activities of pupil teachers to upgrade their performance. A certificate of activities and a certificate of quality checking duly signed and stamped by concerned school Principal at completion of practice teaching should be submitted to the college office.

Agenda 7

- **Time Table**

The time table for the session was discussed and planned with the members as per the curriculum prescribed by Guru Nanak Dev University.

Agenda 8

- **Clubs and Committees**

It was decided that in the coming session various Clubs and Committees such as Women Welfare Committee, Anti-Ragging Committee, Cyber Club, Red Ribbon Club etc. will re-elect their student representatives. Different teachers were assigned different Committees of the college.


IQAC Coordinator


Acting Principal,
Montgomery College
of Education, Jalandhar



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Dated: 23.09.2022

The meeting of IQAC was held on 23 September, 2022 at 11.00 am in the IQAC Office. The following members were present in the meeting.

Sr.No.	Members	Name	Signature
1	Chairperson IQAC	Mrs.Neelu Jhanji	
2	Members IQAC	Dr.Pooja Bhardwaj	
		Dr.Pooja Arora	
		Dr.Seema Rani	
		Dr.Ravjeet Kaur	
		Mrs.Shivani Gulati	
3	Management Nominee	S.Charanjeet Singh Rai (Chairman, M.G.N. Educational Trust)	
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	Alumni's Nominee	Dr.Kala Singh	
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7	Coordinator IQAC	Dr.Radha Arora	

The following agendas were discussed and resolved:-

IQAC MINUTES OF MEETINGS

SESSION 2022-23

MEETING NO. 2

Date: 23/09/2022

Venue: IQAC Office

Agenda 1

- **Club Activities**

The club incharges of different clubs of the college discussed and finalized with IQAC about the celebration of important days and activities to be conducted in the upcoming session.

Agenda 2

- **Student Enrichment Programmes**

It was decided that under student enrichment programmes talent hunt will be organized under following categories viz: Fine arts Competition, Literary Competitions and Cultural competitions . Further it was decided that students will be prepared for participating youth festival under the supervision of different activity in-charges.

Agenda 3

- **Allotment of Mentors**

Role of Mentor – mentee system for redressal of student grievances was discussed. It was resolved to allot mentor to each student. Dr Radha Arora was assigned the responsibility to coordinate the allotment .

Agenda 4

- **Examination and Syllabus Completion**

IQAC members decided the dates of Unit Test and House examination. In light of upcoming examination, it was resolved that the teachers should finish the syllabus before house tests.

Agenda 5

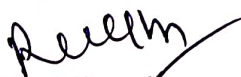
- **Schedule for submission of sessional work**

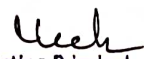
The schedule for sessional work of different semesters were planned and in light of that dates of submission of sessional work were finalized.

Agenda 6

- **To discuss mechanisms for redressal of grievances of students**

Principal discussed the mechanisms for redressal of grievances of students.


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Dated: 19.01.2023

The meeting of IQAC was held on January 19, 2023 at 11.00 am in the Principal Office. The following members were present in the meeting.

Sr.No.	Members	Name	Signature
1	Chairperson IQAC	Mrs.Neelu Jhanji	
2	Members IQAC	Dr.Pooja Bhardwaj	
		Dr.Pooja Arora	
		Dr.Seema Rani	
		Dr.Ravjeet Kaur	
		Mrs.Shivani Gulati	
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6	Stakeholder's Nominee	Mrs.Alka	
7	Coordinator IQAC	Dr.Radha Arora	

The following agendas were discussed and resolved:-

IQAC MINUTES OF MEETINGS
SESSION 2022-23

MEETING NO.3

Date: 19/01/2023

Venue: Principal's Office

Agenda 1

- **College Annual Magazine**

The theme for upcoming College Annual Magazine 'Jiwan Jaach' was finalized as 'Technology: Adding Values to Digital Transformation'.

Agenda 2

- **Annual Sports Meet**

IQAC decided to conduct annual Sports in month of February. Events to be conducted on Sports meet were under category viz. Track Events, Field Events and other events viz. Apple Race, Pillow Fighting, Obstacle Race, Sack Race, Three legged race. Inter House Badminton and KhoKho Competitions will also be organized prior to the sports meet.

Agenda 3

- **Seminar**

Under Student enrichment Programme, IQAC members decided to organize a seminar on theme "Child Psychology in Teaching" for the overall development of personality of students.

Agenda 4

- **Review of AQAR for academic year 2021-22**

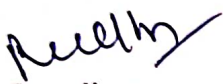
Dr. Radha Arora presented overview of AQAR of academic year 2021-2022 submitted to NAAC.

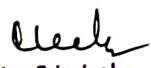
Agenda 5

- **IIQA and SSR submission**

Dr. Radha Arora briefed the members about progress of SSR and the Criterion wise inputs. In the light of this following resolutions were made for timely submission of IIQA and SSR to NAAC:-

1. Preparation of schedule and strict adherence to it for IIQA submission.
2. Joint reading of criterion wise inputs for cross referencing.
3. College website to be updated and to be made more accessible.


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Dated: 28.03.2023

The meeting of IQAC was held on March 28, 2023 at 11.00 am in the IQAC Office.
The following members were present in the meeting.

Sr.No.	Members	Name	Signature
1	Chairperson IQAC	Mrs.Neelu Jhanji	
2	Members IQAC	Dr.Pooja Bhardwaj	
		Dr.Pooja Arora	
		Dr.Seema Rani	
		Dr.Ravjeet Kaur	
		Mrs.Shivani Gulati	
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7	Coordinator IQAC	Dr.Radha Arora	

The following agendas were discussed and resolved:-

IQAC MINUTES OF MEETINGS

SESSION 2022-23

MEETING NO. 4

Date: 28/03/2023

Venue: IQAC Office

Agenda 1

- Remedial Teaching

It was decided that remedial material will be prepared by the faculty and submitted to Examination Incharge before final examination.

Agenda 2

- Purchase of books for Library

It was decided that teachers will recommend the titles for Library regarding various subjects

Agenda 3

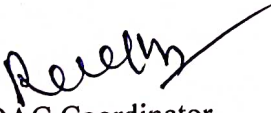
- Feedback

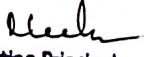
As session is to end, it was decided that teacher and institutional feedback should be filled by students and should be analyzed by teachers meticulously for improvement in their teaching. Institutional feedback should be analyzed by IQAC for improvement in various areas

Agenda 4

- Alumni Reunion

It was decided that Alumni association of the college will organize Alumni Reunion 2023 in upcoming months.

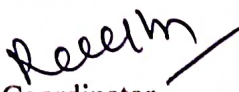

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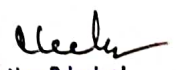

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Action Taken Report

Sr. No.	Suggestions	Action Taken
1.	Annual Academic Calendar	Academic Calendar was framed including dates of various competitions, days' celebration, activities house examinations
2.	Morning Assemblies	Morning Assemblies were organized on various themes in the whole academic session.
3.	Inter House Competitions	Inter House Thematic Display Board Competition, Inter House Teaching Aids Competition, Inter House Preparation of PowerPoint Presentation Competition, Inter House Badminton Competition, Inter House Kho-Kho Competition were organized.
4.	Ek Bharat Shreshtha Bharat programme	Various activities viz. Cycle Rally, Yoga workshop were organized under the programme.
5.	Quality Practice Teaching	Certificates of Practice teaching activities were submitted by mentors in college office.
6.	Time table of the course	Time table was framed in alignment with the Curriculum prescribed by the University.
7.	Clubs and Committees and activities	Student Members of the various clubs were appointed. Duties of different committees were assigned to different staff members. Activities were organized throughout the session by these clubs and committees.
8.	Student Enrichment Programme	Talent Hunt was organized in the month of November. Students of the college also participated in Youth Festival
9.	Mentor – mentee system	Mentors were assigned to different students.
10.	Mechanisms for redressal of	Grievances by students were taken up by the Grievance and Redressal committee members and student's problems were solved.

	grievances of students	
11.	College Magazine	College Magazine 'JiwanJaach' was published on the theme 'Technology: Adding values to Digital Transformation'
12.	Annual Sports Meet	Annual Sports meet was organized in the month of March 2023
13.	Extension Lectures/Seminar	A seminar was organized on the theme "Child Psychology in teaching".
14.	IIQA and SSR submission	IIQA was submitted in the month of March and SSR was submitted in the month of May 2023
15.	Remedial Material	Remedial material was submitted to Examination in-charge.
16.	Feedback	Proper feedback from stakeholders, students were taken and analyzed.
17.	Alumni Reunion	Alumni Reunion was organized in the month of June 2023.
18	Purchase of books	New books were purchased for the Library.


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