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MGN COLLEGE OF EDUCATION
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RECOGNISED BY NCTE, (2f & 12b of UGC Act.) GOVT. AIDED & AFFILIATED TO G.N.D.U., AMRITSAR.

Dated: 20.05.2022

NOTICE
Regarding Sessional Work during School Internship

School Internship will start w.e.f. 23.05.2022 and it will continue upto 25.08.2022. All B.Ed. (4th Semester) students are directed to report to their concerned practicing schools at 7:00 am sharp.

During the School Internship Programme, concerned teachers must ensure the following Sessional work:

- i. A candidate has to complete 25 composite lesson plans in each pedagogy subject based on the objectives of Holistic development, Art integrated education, Sports integrated education and ICT integrated education, Joyful and Engaging learning, focusing on the development of skills namely, Critical thinking, Creativity, Communication and Collaborative skills as specifically focused in NEP 2020.
- ii. A candidate has to practice and write 10 Micro skills lessons.
- iii. A candidate has to observe 15 lessons delivered in each pedagogy subject by other teacher interns and write the observation in their pedagogy files.
- iv. The candidate has to write two lesson plans in each of the following from each of the teaching subject:
 - Models of teaching (2+2)
 - Values inculcation (2+2)
 - ICT integration (2+2)Hence, twelve lessons in both the pedagogy subjects.
- v. The candidate will deliver two discussion lessons in each pedagogy subject.

Note:-

The College will intimate the names and roll numbers of such candidates, to the University immediately after the completion of school internship program so that the result of the semester examination of these candidates may be withheld, If any candidates fails to complete the 15 weeks teaching practice in the session/year, his/her candidature will be cancelled and result be filed.

All students and teachers to note please.

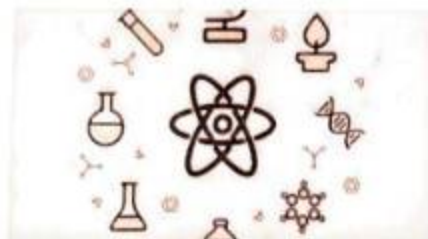

Acting Principal



PEDAGOGY OF SCIENCE

B.Ed SEMESTER - IV

SESSION 2020-2022



Submitted To:
Mrs. Sakshi Sharma
(Assistant Professor)

Submitted By:
Nuvinder Kaur
Roll No. 146
Section- B

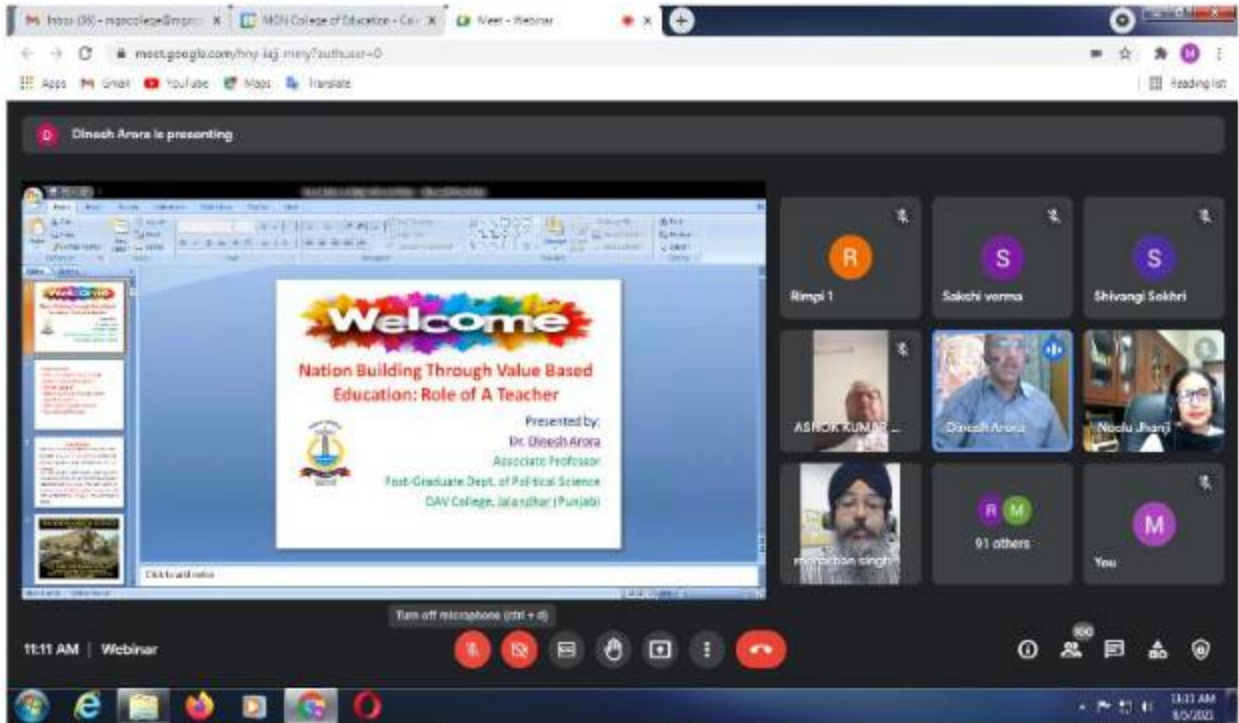


M.G.N. COLLEGE OF EDUCATION, JALANDHAR

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EVOLVING LEARNING SEQUENCES (LEARNING ACTIVITIES) FOR ONLINE AND FACE TO FACE SITUATIONS.







GPS Map Camera



Jalandhar, Punjab, India
8GPR+X6W, Raj Nagar, Basti Bawa Khel, Jalandhar,
Punjab 144021, India
Lat 31.337464°
Long 75.540905°
31/05/22 09:48 AM

SESSIONAL WORK
PEDAGOGY
OF
COMPUTER SCIENCE
DIGITAL LESSON PLAN

B.ED (SEMESTER-II)
SESSION : 2021-2023

SUBMITTED TO:
Mrs. SHIVANI GULATI
(Assistant Professor)

SUBMITTED BY:
VIBHU
Roll no-636

MGN COLLEGE OF EDUCATION ,
JALANDHAR



**Cyber
Safety**

BEHAVIOURAL OBJECTIVES:

1. [Meaning](#)
2. [Ways in which Websites Track you](#)
3. [Anonymous and Private Browsing](#)
4. [Proper usage of Passwords](#)
5. [Techniques of developing unique passwords](#)
6. [Practices to ensure Confidentiality of Information](#)
7. [Cyber Crime](#)
8. [Cyber Bullying](#)
9. [Cyber Stalking](#)
10. [Reporting a Cyber Crime](#)
11. [Video Depicting the Concept](#)
12. [External Links](#)
13. [Test Your Knowledge](#)



What is **Cyber Safety**..?

Cyber Safety refers to the safe and responsible use of Internet so as to ensure safety and security of personal information and not posing threat to anyone else's information.



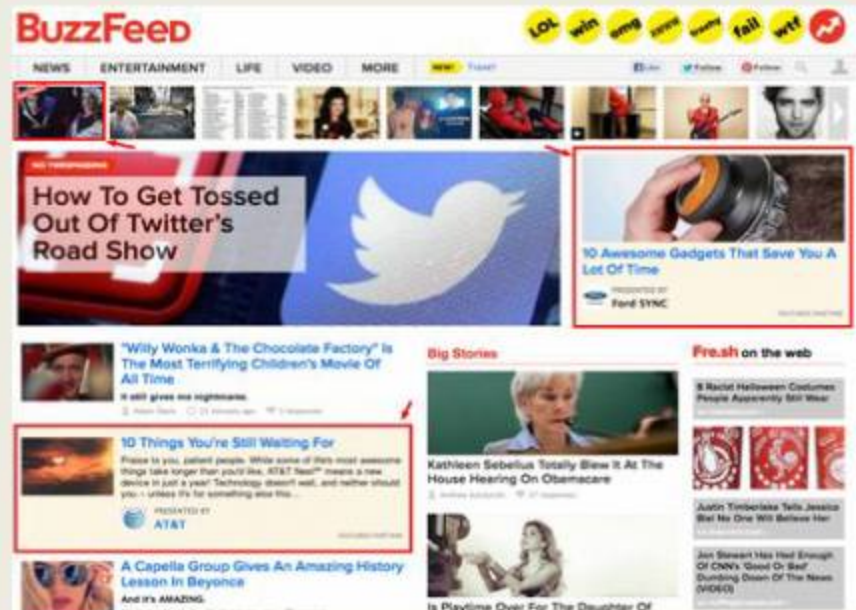
Many Ways **Websites Track You:**



1. IP Address: From this, a website can determine your geographical location.
2. Cookies and Tracking Receipts:
 - First party cookies- Store your login id, passwords, auto fill information etc. of the websites that you frequently visit.
 - Third party cookies- Store your search history so as to place advertisements as per your interests.

Many Ways Websites Track You:

3. HTTP Referrer: When you click a link, your browser loads the web page linked to it and tells the website where you came from.
4. Super Cookies: Super cookies are also cookies but these are persistent cookies, i.e. they come back even if you delete them. They store data in multiple places.
5. User Agent: Your browser sends a user agent every time you connect to a website which tells website your browser and OS, providing data that is stored to target ads.



SOLUTION TO THIS IS:
PRIVATE BROWSING
AND ANONYMOUS
BROWSING

Anonymous and Private Browsing:



- **ANONYMOUS BROWSERS:** It allows users to view websites without revealing any personal information like their IP address.
- **PRIVATE BROWSING:** It includes ways to use internet without revealing your search history and sharing your data:
 - a) Incognito Browsing- opens up a version of the browser that will not track your activity.
 - b) Proxy- acts as a middleman between your computer and the website you want to access.
 - c) Virtual Private Network (VPN)- adds security to private and public networks.



Proper usage of **Passwords**

- Creating a secure password is an important part of protecting you online.
- A strong password helps to:
 1. Keep your personal information safe.
 2. Protect your emails, files and other content.
 3. Prevent someone from breaking into your account.



Techniques of developing unique passwords:



- Use different passwords on different systems and accounts.
- Don't use passwords that are based on personal information.
- Use a combination of capital and lowercase letters, numbers, and special characters.
- Develop mnemonics such as paraphrases for remembering complex passwords.



Practices to Ensure

Confidentiality of Information

- Use Firewall wherever possible
- Control browser settings to block tracking.
- Browse privately wherever possible.
- Be careful while posting on Internet.
- Ensure safe sites while entering crucial information.
- Carefully handle emails.
- Do not give sensitive information on wireless networks.
- Avoid using public computers.





Cyber Crime



Cybercrime is any criminal offense that is facilitated by, or involves the use of, electronic communications or information systems, including any electronic device, computer or internet.



CYBER CRIME

Cyber Bullying

It occurs when someone uses the Internet, a cell phone, email, instant messaging, chat rooms, or social networks to harass, demean, embarrass or intimidate someone else.



Cyber Stalking

This is a kind of online harassment wherein the victim is subjected to a barrage of online messages and emails. These stalkers know their victims and instead of resorting to offline stalking, they use the internet to stalk.

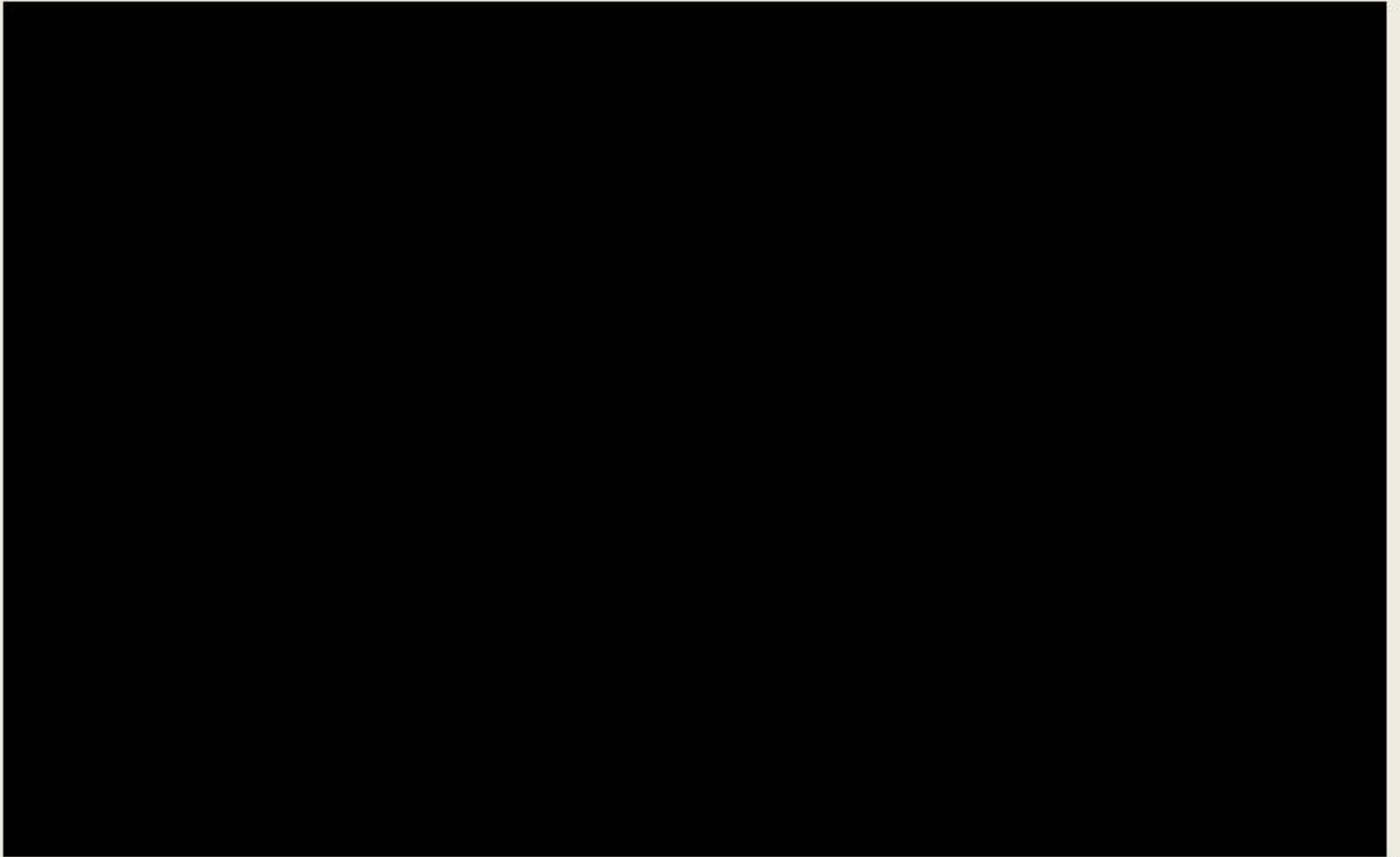


Reporting a Cyber Crime:

- If any cybercrime happens, one must report it firstly to parents, school authorities and then to police.
- To report a Cybercrime:
 1. The local police station can be approached for filing complaints just as the cybercrime cells.
 2. Provisions have now been made for filing of 'E-FIR' in most of the states.
 3. Ministry of Home Affairs is also launching a website for registering cyber crimes.



Video Depicting the concept



For more information on Cyber Safety you can click on the following links:

- <https://www.opencolleges.edu.au/informed/cyber-safety/>
- <https://www.cisa.gov/cyber-safety>
- <https://usa.kaspersky.com/resource-center/preemptive-safety/top-10-internet-safety-rules-and-what-not-to-do-online>
- <https://www.jigsawacademy.com/blogs/cyber-security/cyber-safety>

Test Your Knowledge:

https://docs.google.com/forms/d/e/1FAIpQLSeAJUY_Gu6lZN9cP79sCZmnYeDwfOiNwjlkuPaQ9g8vnjMamw/viewform?usp=sf_link

Test your Knowledge

(Topic: CYBER SAFETY)

shivani.gulati@mgncollege.org [Switch account](#)



* Required

Email *

Your email

What makes a secure password?

1 point

- A secure password should be the one that you will easily remember
- A secure password should be the one that you will easily remember and be a mixture of upper-case and lower-case letters, numbers and characters
- A secure password should be something familiar like a birthday or pet's name





THANK YOU

**IDENTIFYING AND DEVELOPING
ONLINE LEARNING RESOURCE**

SESSIONAL WORK

PAPER - VI

ENHANCING LEARNING THROUGH ICT

EPC - III

SESSION 2019-2021

SUBMITTED TO:

Mrs. SHIVANI GULATI

(ASST. PROFESSOR)

MS. SHARAN

(ASST. PROFESSOR)

SUBMITTED BY:

ANSHIKA

B.ED (SEM-III)

ROLL NO- 651

SECTION-A

M.G.N COLLEGE OF EDUCATION, JALANDHAR

Serial No.

Dated.

MS EXCEL

MS EXCEL

What is MS-EXCEL ?

MS Excel is a spreadsheet program where one can record data in the form of tables. It is easy to analyse data in an Excel spreadsheet. The image given below represents how an Excel spreadsheet looks like:

Cell - A spreadsheet is in the form of a table comprising rows and columns. The rectangular box at the intersection point between rows and columns forms a cell. Given below is an image of a cell:

Cell Address

The cell address is the name by which a cell can be addressed. For example, if row 7 is interested in column G, then the cell address is G7.

Features of MS-EXCEL

Various editing and formatting can be done on an Excel spreadsheet. Discussed below are the various features of MS EXCEL

HOME

Comprises options like font size, font style, font colour, background colour, alignment, formatting options and styles, insertion and deletion of cells and editing options.

INSERT

Comprises of options like table format and style, inserting images and figures, adding graphs, charts and sparklines, trade and freeze option, equation and symbols.

PAGE LAYOUT-

Themes, Orientation and page set-up options are available under the page layout option

Formulas -

Since tables with a large amount of data can be created in MS excel, under this feature, you can add formulas to your table and get quicker solutions.

DATA -

Adding external data, filtering options and

and data tools are available under this category.

REVIEW

Proofreading can be done for an excel sheet (like spell check) in the review category and a reader can add comments in this part.

VIEW

Different views in which we want the spread sheet to be displayed can be edited here. Options to zoom in and out and page arrangement are available under this category.

Benefits

- Easy to Store Data:** Since there is no limit to the amount of information that can be saved in a spreadsheet, MS Excel is widely used to save data as to analyses data. Filtering information in Excel is easy and convenient.
- Easy to Recover Data:** If the information is written on a piece of paper, finding it may take longer, however, this is not the case with excel spreadsheets. Finding and recovering data is easy.
- Application of Mathematical Formulas:** Doing calculations has become easier and less

time taking with the formulas option in MS excel.

- **More secure**: These spreadsheets can be password secured in a laptop or personal computer and the probability of losing them is way less in comparison to data written in registers or loose pieces of paper.
- **Data at one place**: Earlier, data was to be kept in different files and registers when the paperwork was done. Now, this has become convenient as more than one worksheet can be added in a single MS Excel file.

MS EXCEL - Points to Remember

There are certain things which we must know with respect to MS Excel, its applications and usage:

- An MS Excel file is saved with an extension of .xls.
- Companies with large staff and workers use MS Excel as saving employee information become easier.
- Excel spreadsheets are also used in hospitals where the information of patients can be saved more easily and can be removed conveniently once their medical history is cleared.
- The sheet on which you work is called a worksheet.
- Multiple worksheets can be added in single Excel file.
- This is a data processing application.

Browsing of Internet

In this technological era, searching for original and reliable information sources on the internet is becoming complex and time consuming task. There is a sea of information hence the information necessarily the most useful cannot be correct or relevant.

ONLINE LIBRARIES: TECHNICAL REFERENCE AND QUALITY BIBLIOGRAPHIC DATABASES

Several online libraries offer free access to millions of reliable documents covering several topics in the scientific, technical or humanities fields. Some of them list the most recent publications in the advanced technical fields and that can be very useful to policy makers & business executives in their field of expertise.

- National digital library of India
- Delhi Public Library
- Shodhganga
- Egyankosh etc.

ONLINE SLIDE HOSTING SERVICES

The primary role of these types of platforms is to display presentation but they also allow users to share content and communicate.

SlideShare: This platform specialized in the hosting of technical and professional content and groups some 25 million users.

Notes

Scited :- It is an online document database that regroups some several tens of millions of documents (PDF, Word and Powerpoint). Much of these resources are genuine (eg. official content, institutional, stats etc.)

Designated Search Tools from Google

Google offers two very useful tools to find books and reference articles:

- GOOGLE BOOKS - This search engine has hundreds of thousands of original references and is regularly updated.
- GOOGLE SCHOLAR - Very useful for finding scientific and technical documents.

Further, while searching and downloading the educational material on the internet, one can assure:

1. Use unique, specific terms
2. Use quotation marks for exact phrases
3. Don't use common word and punctuation
4. Maximize Auto Complete - use google autocorrect.

ICT Usage in Social Networking

Social Networks are the most famous means of communication need by a large number of people. No one can live without having an account on twitter or facebook or any other networking site. ICT is used as a general term for diverse set of technologies which enable users to create, access, disseminate, store, manage and communicate information in digital form.

Types of Social Networking

Goal:
Socialisation

- Facebook
- We chat
- Meet me

Goal:
Career &
Business
opportunities

- LinkedIn
- Video
- Xing

Goal
Match Making
Soulmate

- Shaadi.com
- Bharat matrimony

TOOLS

A computer networking tool is any type of software that assists in the creation, maintenance, or distribution of a wireless networking. Computer networking tools are used for both domestic and commercial purposes and are available ~~for~~ ^{for} sale or free.

INSTAGRAM :- The site launched in 2010 and was later purchased by Facebook. It has more than 1 billion monthly ~~active~~ active users. It offers various posting options, including photos, videos, stories and live streams.

TWITTER - It is a microblogging site that included text posts of upto 140 characters. It is used to keep in touch and communicate and appreciate work of people.

FACEBOOK - It is one of the most recognized social media platforms in the world. Business can create their own pages, groups and events.

YOUTUBE - It has over 2 billion logged in users monthly. This site provides analytics, facilitates interactions between users & lets you embed videos.

WHATSAPP - This is the popular mobile messaging app. You can use it to send images, text, documents

audio and video content to another user individually or in groups.

WECHAT - It is multi purpose mobile messaging app people can send text messages voice calls, video content and even make payments.

LINKED IN - It is the most popular social media for professional networking. It allows a user to add their resumes, connect with others in their industry and even post and respond to job listings.

TELEGRAM - Telegram is a messaging app with a focus on speed & security, it's super fast, simple. Its functions same as whatsapp you can message other telegram users.

SNAPCHAT - It is a popular messaging app that lets users exchange pictures & videos.

Advantages

Social media & technology are integral part of daily life & these can be integrated into classroom for effective learning.

- * Direct Communication - Social media provides a smoother, more direct communication b/w students, teachers and parents.
- * Learning opportunities - As online classes

Becoming popular, social media allows more e-learning opportunities for learners.

* Improved literacy - social media provides plenty of online information which often students are more inclined to read.

* Parental Involvement - Via the school's Twitter, Facebook and parents can be updated on school related activities, projects and events that are happening.

Disadvantages

* Lacks Emotional Connections: The quality of communication using social media is awful because you cannot sense the emotion of other person.

* Low distraction: It can distract students from study and children are more attracted towards games & other things.

* Cyber Bullying: This is one of the major reasons that social media is not permitted in schools because it is very challenging to keep eye on every student.

* Pasting Unsuitable content on Social media - A student can post inappropriate content which would be disrespectful and harmful to others.

MS Powerpoint

Microsoft Powerpoint is a presentation program created by **ROBERT GASKINS** and **DENNIS AUSTIN** at software company named **Forethought, Inc**. This was Microsoft's first significant acquisition and Microsoft set up a new business unit for Powerpoint in Silicon Valley where Forethought had been located. Powerpoint became a component of the Microsoft office.

- It was released on April 29, 1987, and after 3 months of its creation, it was acquired by Microsoft.

Elements of a Slide

The following elements can be added to a Powerpoint slide

1. Clip Art
2. Graphs
3. Tables
4. Photographs
5. Charts
6. Media clips
7. Videos

Use of Powerpoint Presentation...

Powerpoint presentations are useful for both personal and professional usage, given below - are few of the major fields where PPT is extremely useful.

- EDUCATION → With e-learning and smart class being chosen as a common mode of education today powerpoint presentations can help in making education more interactive and attract students towards the modified version of studying.
- MARKETING → In the field of marketing, Powerpoint presentations can be extremely important using graphs and charts, numbers can be shown more evidently and clearly which may be ignored by the viewers if being read.
- BUSINESS → To invite investors or to show the increase or decrease in profits MS Powerpoint can be used.

**SESSIONAL WORK
PAPER – VI
ENHANCING LEARNING THROUGH ICT
EPC – III**

SESSION- 2020-21


SUBMITTED TO
MRS. SHIVANI GULATI
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SUBMITTED BY
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B.ED (SEM III)
ROLL NO - 651

MGN COLLEGE OF EDUCATION

**POWERPOINT PRESENTATION
ON**

**NATURE
AND
PURPOSE OF
BUSINESS**



HUMAN ACTIVITIES

Activities which are performed by human beings are called human activities. All human beings have different types of need. So, in order to fulfill those needs they have to perform some or the other activity.


TYPES OF HUMAN ACTIVITIES

```


graph TD
    A[TYPES OF HUMAN ACTIVITIES] --> B[ECONOMIC ACTIVITIES]
    A --> C[NON ECONOMIC ACTIVITIES]
  
```

NON ECONOMIC ACTIVITY

- Non economic activity are those activities which are undertaken by people without the intention of earning money.
- Non economic activities are performed out of sympathy, love, Humanity, patriotism etc.






HOUSEWIFE COOKING FOOD
EARNING MONEY



PLAYING FOOTBALL

ECONOMIC ACTIVITIES

- Economic activities are those activities which are undertaken by people to earn money.
- Economic activities help to earn our livelihood or to fulfill various needs.
- Eg. A worker working in the factory, A manager working in an office, A doctor operating his clinic, A teacher teaching in a school.

TYPES OF ECONOMIC ACTIVITY


ECONOMIC ACTIVITIES

```

graph TD
    A[ECONOMIC ACTIVITIES] --> B[INDUSTRY]
    A --> C[PROFESSION]
    A --> D[EMPLOYMENT]
    
    B --> B1[TELECOM  
ENGINEERING  
BANKING  
TRANSPORTATION  
POSTAL & TELEGRAPH  
MARKETING & ADVERTISING]
    C --> C1[MEDICAL  
LEGAL  
CHARITABLE/ALUMNIANCE]
    D --> D1[MANAGER  
CLERK  
SALES/PLANNING]
  
```

BUSINESS


- The term business is derived from the word 'busy'.
- Business is an economic activity carried out regularly with the objective of earning profit.
- It may consist of production, purchase of goods for sale, exchange of goods and services to satisfy the needs of other people.
- Eg. MRF Tyres (Manufacturing business), Emmanuel silks (Textile business), State bank of India (Banking business)



CHARACTERISTICS OF BUSINESS

Characteristics of Business

- Deals in Goods and Services
- Risk and uncertainty of income involves
- Aim to Earn Profit
- Investment Required
- Regular exchange of Goods and Services
- Sale/Exchange of Goods and Services



OBJECTIVES OF BUSINESS

OBJECTIVES OF BUSINESS



Business objectives should have a higher order than the objectives of the firm.

Business objectives should aim at greater productivity to ensure continuous growth and expansion.

Business objectives should be aimed at the generation of an adequate amount of profit to the shareholders.


Business objectives should be aimed at the production of goods and services.

Business objectives should be aimed at the production of goods and services.

Business objectives should be aimed at the production of goods and services.

PROFESSION

Profession is an occupation, in which application of special knowledge and skill of a person is necessary. They get fee as return for their services. It involves rendering of personal services of a special and expert nature.



EMPLOYMENT

Employment refers to an activity in which a person works regularly for another for a fixed remuneration.

E.g. People who work in banks, insurance companies, or government department, as managers, assistants, clerks, peons, or security guards.



Employment

Thank you



E-BLOGS

Serial No.....

Dated.....'18.....



Introduction

A blog is an abbreviation word used for term "WEBLOG". This is a word used to describe different type of websites and portals which share information on specific topics or wider categories.

A blog is a frequently updated online personal Journal or diary. It is a place to express yourself to the world. A place to share your thoughts and your passions.

BLOGGING Each and every skill you need to run and manage a blog is called blogging. Blogging includes skills like search engine optimization, social media marketing, writing, editing and publishing posts, designing and maintaining the design of your website etc.

Meaning Of E-Blogs

A regularly updated website or web page, typically one run by an individual or small group, that is written in an informal or conversational style.

A blog is an individual website used as a diary. The other name of the blog is 'weblog'.

Famous blogging sites :- while the earliest blogs were created by hand, blogging became widely popular with the advent of blog authoring tools. Among the earliest of these were Microsoft like journal. Today, most bloggers use either google's popular blogger system or wordpress.

BLOGGER :- A blogger is a person who owns or runs a blog or a person who maintains the blog. That is, posting articles or new posts, information, sharing. The most up-to-date opinions and case studies to name just a few. Such entries are known as blog posts.

Types Of Blogs

PERSONAL :- This is the broadest category and includes blogs about personal topics like politics, music, family, travel, health you name it.

BUSINESS :- Professionals ranging from healers to lawyers and stock makers are using wordpress to share their expertise, and companies have discovered the power of blogs to personally engage with their customers.

SCHOOLS :- A great way for teachers and students to collaborate on classroom projects.

PRIVATE :- Some people make their blogs private to share photos and information with families, companies, or schools.

SPORTS :- We've got teams, athletes and fans using blogs to express and share their passion for various sports.

How-To, Tips and Reviews :- There are lot of blogs that share, tips and reviews about cooking, games, music, books, movies, and so on.

NON-PROFITS :- Foundations, charities, and human rights groups find out blogs to be great tools to raise awareness and money for their causes.

POLITICS :- Members of parliament, political parties, government agencies and activists using blogs to connect with their constituents.

MILITARY :- Members of the military blog to report what they see happening in various parts of the world and to stay in touch with their families.

Blogs Advantages

- Freedom of speech
- Share knowledge with other people
- Make friends online
- Can be used as a diary

Blogs Disadvantages

- Need to keep it constantly updated otherwise you lose potential readers.
- Easy to start, hard to maintain.

Advantages of Using Blogs in Education

1. It's a dump of your knowledge: A blog is a perfect example of how to keep track of what you learn. You can write the key points of what you learned today, and revisit them again in a month or after one year.
2. It forces you to ask questions: When you are learning by doing, you will encounter difficulties and concepts that will not be obvious at first. When you write down your thoughts you will be addressing those concerns.
3. It gives you motivation: Eg: reading some of the most challenging books on computer science, SICP.
4. It shows what you're able to do: When you're just learning a subject you don't want to show the world your mistakes right? So what's the point of blogging about it? Because it shows that you're a real person and that you are willing to expand.

5. Makes learning independent of time and place.
6. Encourages learners to be active.
7. Helps learners improve their writing competencies.
8. Capture changes in thinking.
9. Invites people to collaborate.
10. Makes education more informal.
11. Involve also external people.
12. Facilitates the use of images.
13. Reduce costs.

My lessons



Goods and Services Tax

goods but also made the taxation system more complex. Therefore, to bring in simplicity and reduce 'tax on tax', a single, unified tax in the form of GST was introduced. Such a tax system involves levy on the supply of goods or services or both with concurrent jurisdiction of Centre and States.

<https://quickbooks.inuit.com/in/resource/gst-center/gst-basics/>



<https://samplilaw.com/basic-knowledge-on-gst/>

Goods and services tax is one of the greatest tax reforms brought about in the indirect tax structure of India.

What is GST?

GST is a single tax on the supply of goods and services. It is a destination based tax. GST will subsume Central Excise Law, Service Tax Law, VAT, Entry Tax, Octroi, etc. Goods and Service Tax Act was passed in the Parliament on 29th March 2017 and came into effect on 1st July 2017.

Before the Goods and Services Tax could be introduced, the structure of indirect tax

Dated.....

Serial No.....

<https://amshika1.edublog.org>



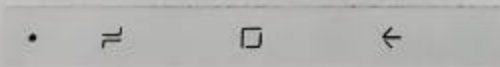
Under the GST regime, the tax is levied at every point of sale. In the case of intra-state sales, Central GST and State GST are charged. All the inter-state sales are chargeable to the Integrated GST.

September 26, 2020 anshika1 Edit

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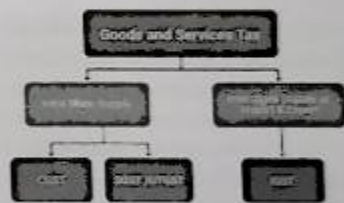


My lessons



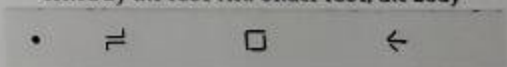
Components of GST

There are four major components of Gst :



1. Integrated Goods and Services Tax or IGST

The Integrated Goods and Services Tax or IGST is a tax under the GST regime that is applied on the interstate (between 2 states) supply of goods and/or services as well as on imports and exports. The IGST is governed by the IGST Act. Under IGST, the body



responsible for collecting the taxes is the Central Government. After the collection of taxes, it is further divided among the respective states by the Central Government. For instance, if a trader from West Bengal has sold goods to a customer in Karnataka worth Rs.5,000, then IGST will be applicable as the transaction is an interstate transaction. If the rate of gst charged on the goods is 18%, the trader will charge Rs.5,900 for the goods. The IGST collected is Rs.900, which will be going to the Central Government.

2. State Goods and Services Tax or SGST

The State Goods and Services Tax or SGST is a tax under the GST regime which is applicable on intrastate (within the same state) transactions. In case of intrastate supply of goods and/or services, both State GST and Central GST are levied. However, the State GST or SGST is levied by the state on the goods and/or services that are purchased or sold within the state. It is governed by the SGST Act. The revenue earned through SGST is solely claimed by the respective state government. For instance, if a trader from West Bengal has sold goods to a customer in West Bengal worth Rs.5,000, then the GST

applicable on the transaction will be partly CGST and partly SGST. If the rate of GST charged is 18%, it will be divided equally in the form of 9% CGST and 9% SGST. The total amount to be charged by the trader, in this case, will be Rs.5,900. Out of the revenue earned from GST under the head of SGST, i.e. Rs.450, will go to the West Bengal state government in the form of SGST.

3. Central Goods and Services Tax or CGST

Just like State GST, the Central Goods and Services Tax of CGST is a tax under the GST regime which is applicable on intrastate (within the same state) transactions. The CGST is governed by the CGST Act. The revenue earned from CGST is collected by the Central Government. As mentioned in the above instance, if a trader from West Bengal has sold goods to a customer in West Bengal worth Rs.5,000, then the GST applicable on the transaction will be partly CGST and partly SGST. If the rate of GST charged is 18%, it will be divided equally in the form of 9% CGST and 9% SGST. The total amount to be charged by the trader, in this case, will be Rs.5,900. Out of the revenue earned from GST under the head of CGST i.e. Rs.450, will

be Rs.5,500. Out of the revenue earned from GST under the head of CGST, i.e. Rs.450, will go to the Central Government in the form of CGST.

4. Union Territory Goods and Services Tax or UTGST

The Union Territory Goods and Services Tax or UTGST is the counterpart of State Goods and services tax (SGST) which is levied on the supply of goods and/or services in the Union Territories (UTs) of India. The UTGST is applicable on the supply of goods and/or services in Andaman and Nicobar Islands, Chandigarh, Daman Diu, Dadra and Nagar Haveli, and Lakshadweep. The UTGST is governed by the UTGST Act. The revenue earned from UTGST is collected by the Union Territory government. The UTGST is a replacement for the SGST in Union Territories. Thus, the UTGST will be levied in addition to the CGST in Union Territories.

<https://www.bankbazaar.com/tax/types-of-gst.html>

September 27, 2020 anshika Edit

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GST Registration Procedure

Every dealer whose annual turnover exceeds Rs 20 lakh (Rs 40 lakh or Rs 10 lakh, as it may vary depending upon state and kind of supplies) has to register for GST.

Here is a step-by-step guide on how to complete registration process online on the GST portal-

Step 1 – Go to GST portal. Click on Services. Then, click on 'Registration' tab and thereafter, select 'New Registration'.



Step 2 – Enter the following details in Part A

• Select New Registration radio button

- Select New Registration radio button
- In the drop-down under 'I am a' - select Taxpayer
- Select State and District from the drop down
- Enter the Name of Business and PAN of the business
- Key in the Email Address and Mobile Number. The registered email id and mobile number will receive the OTPs.
- Click on Proceed

Step 3 - Enter the two OTPs received on the email and mobile. Click on Continue. If you have not received the OTP click on Resend OTP.

Step 4 - You will receive the 15-digit Temporary Reference Number (TRN) now. This will also be sent to your email and mobile. Note down the TRN. You need to complete filling the part-B details within the next 15 days.

Step 5 – Once again go to GST portal. Select the 'New Registration' tab.

Step 6 – Select Temporary Reference Number (TRN). Enter the TRN and the captcha code and click on Proceed.



Step 7 – You will receive an OTP on the registered mobile and email. Enter the OTP and click on Proceed

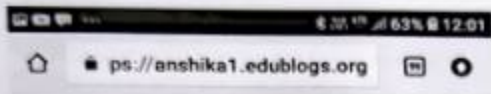


Step 8 - You will see that the status of the application is shown as drafts. Click on Edit Icon.



Step 9 – Part B has 10 sections. Fill in all the details and submit appropriate documents. Recently, aadhaar authentication section was added and the bank account section was made non-mandatory. Here is the list of documents you need to keep handy while applying for GST registration-

- Photographs
- Constitution of the taxpayer
- Proof for the place of business
- Bank account details*



Step 11 – A message is displayed on successful application and Application Reference Number(ARN) is sent to registered email and mobile. Note that if the authorised signatory chose to go for aadhar authentication, then physical verification of premise or site will not be required to be done by the officer, except in specific cases. In such cases, the ARN will be generated right after that is complete.



You can check the ARN status for your registration by entering the ARN in GST Portal.
<https://cleartax.in/s/how-to-register-for-gst>

October 11, 2020 anshika1 Edit



GST Slab rates



GST has been structured in a way that essential services and food items are placed in the lower tax brackets, while luxury services and products have been placed in the higher tax bracket.

The GST council has fitted over 1300 goods and 500 services under four tax slabs of 5%, 12%, 18% and 28% under GST. This is aside the tax on gold that is kept at 3% and rough precious and semi-precious stones that are placed at a special rate of 0.25% under GST.



A total of 81% of all the goods and services fall below or in the 18% tax slab. This means 7% of the items come under the exempted list, 14% of the items attract a 5% tax, 17% of the items attract a 12% tax, and 43% of the items attract an 18% tax slab, while only 19% of the items fall under the highest slab of 28% in the new regime. Below is a list of some of the products that will be a part of the respective

Exempted GST Rate Slab (No Tax)

7% goods and services fall under this category. Some of these that are of regular consumption include fresh fruits and vegetables, milk, butter milk, curd, natural honey, flour, besan, bread, all kinds of salt, jaggery, hulled cereal grains, fresh meat, fish, chicken, eggs, along with bindi, sindoor, kajal, bangles, drawing and coloring books, stamps, judicial papers, printed books, newspapers, jute and handloom, hotels and lodges with tariff below INR 1000 and so on.

5% GST Rate Slab

14% goods and services fall under this category. Some of these include apparel below INR 1000 and footwear below INR 500, packaged food items, cream, skimmed milk powder, branded paneer, frozen vegetables, coffee, tea, spices, pizza bread, rusk, sabudana, cashew nut, cashew nut in shell, raisin, ice, fish fillet, kerosene, coal, medicine, agarbatti (incense sticks), postage or revenue stamps, fertilizers, rail and economy class air tickets, small restaurants, and so on.

12% GST Rate Slab

Edibles like frozen meat products, butter, cheese, ghee, dry fruits in packaged form, animal fat, sausages, fruit juices, namkeen, ketchup & sauces, ayurvedic medicines, all diagnostic kits and reagents, cellphones, spoons, forks, tooth powder, umbrella, sewing machine, spectacles, indoor games like playing cards, chess board, carom board, ludo, apparels above INR 1000, non-AC restaurants, business class air ticket, state-run lottery, work contracts and so on attract a 12% GST. 17% of goods and ser-

Slab
Slab

18% GST Rate Slab

43% of goods and services fall under this category. Pasta, biscuits, cornflakes, pastries and cakes, preserved vegetables, jams, soups, ice cream, mayonnaise, mixed condiments and seasonings, mineral water, footwear costing more than INR 500, camera, speakers, monitors, printers, electrical transformer, optical fiber, tissues, sanitary napkins, notebooks, steel products, headgear and its parts, aluminum foil, bamboo furniture, AC restaurants that serve liquor, restaurants in five-star and luxury hotels, telecom services, IT services, branded garments and financial services and so on attract an 18% GST.

28% GST Rate Slab

19% of goods and services fall under this category. The rest of edibles like chewing gum, bidi, molasses, chocolate not containing cocoa, waffles and wafers coated with chocolate, pan masala, aerated water, personal care items like deodorants, shaving creams, after shave, hair shampoo, dye, sunscreen, paint, water heater, dishwasher, washing machine, washing machine, vac-

uum cleaner, automobiles, motorcycles, 3-star hotel stays, race club betting, private lottery and movie tickets above INR 100 etc. have been clubbed together under the 28% GST slab.

Some other items that will get costlier also include:

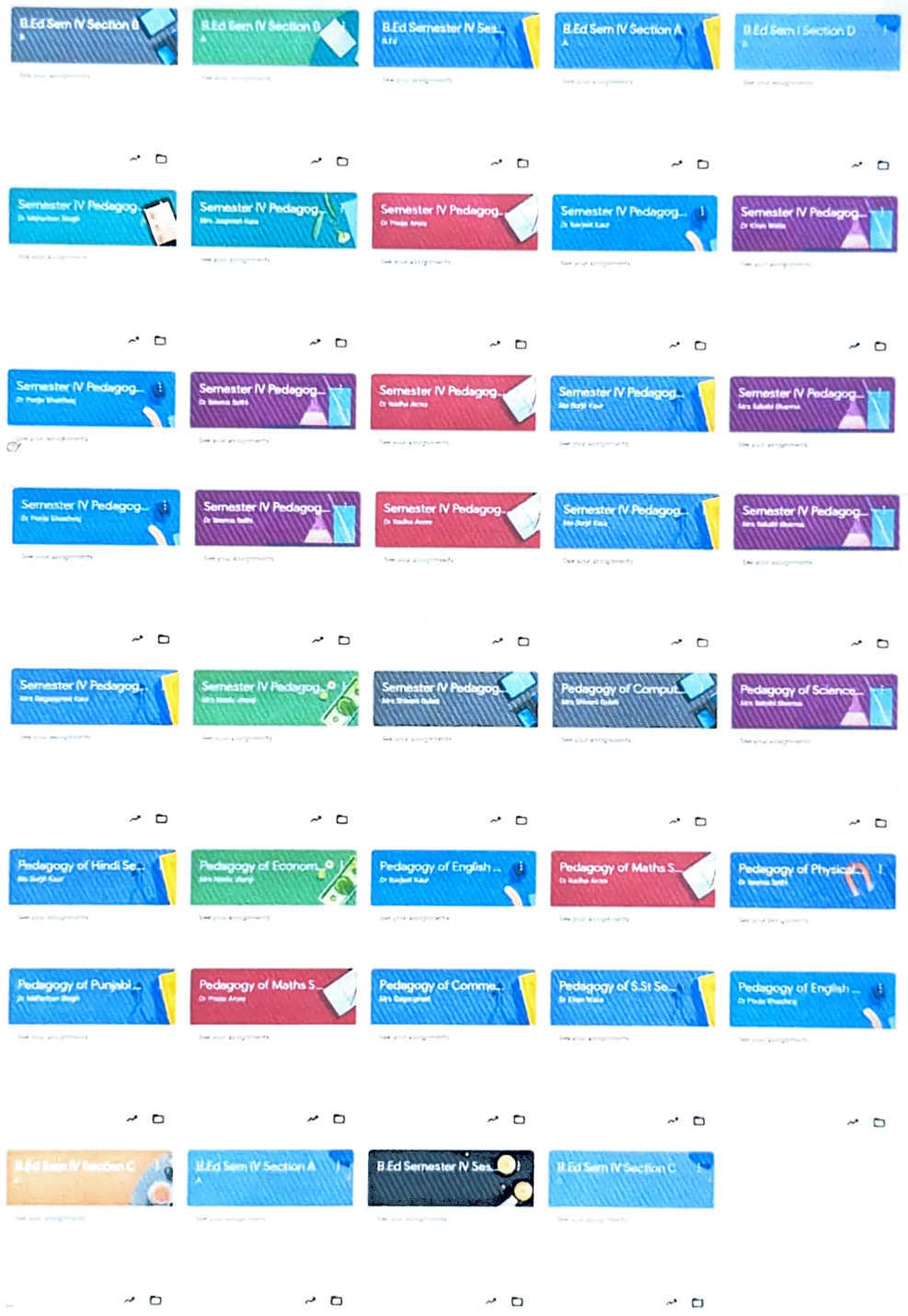
- Courier services, mobile phone tariffs, Mobile bills, tuition fees, salon visits, insurance premiums, banking charges, broadband services will get costlier by 3%. These were earlier charged a 15% service tax, and will now fall under 18% tax slab.
- Taxes on aerated drinks, tobacco and luxury goods will now come under the 28 percent tax bracket under GST, so it will get costlier.
- Real Estate will also get expensive as it will now attract a GST of 12% as opposed to 6%.

Source: <https://www.kotak.com/en/stories-in-focus/gst-rate-slabs.html>

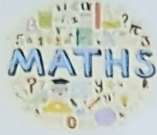
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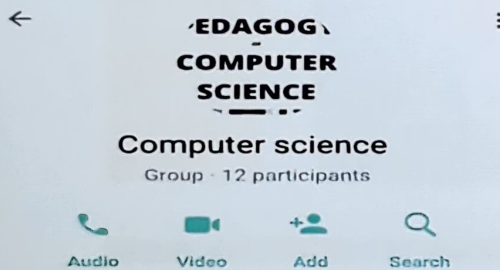
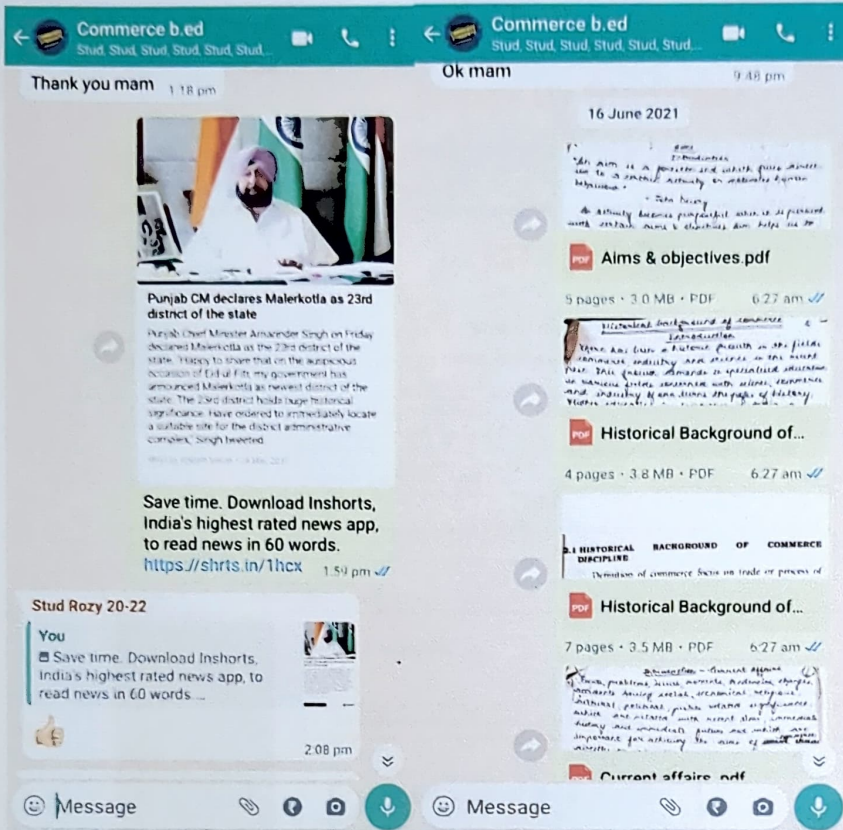


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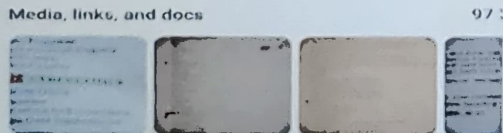
~Arshia



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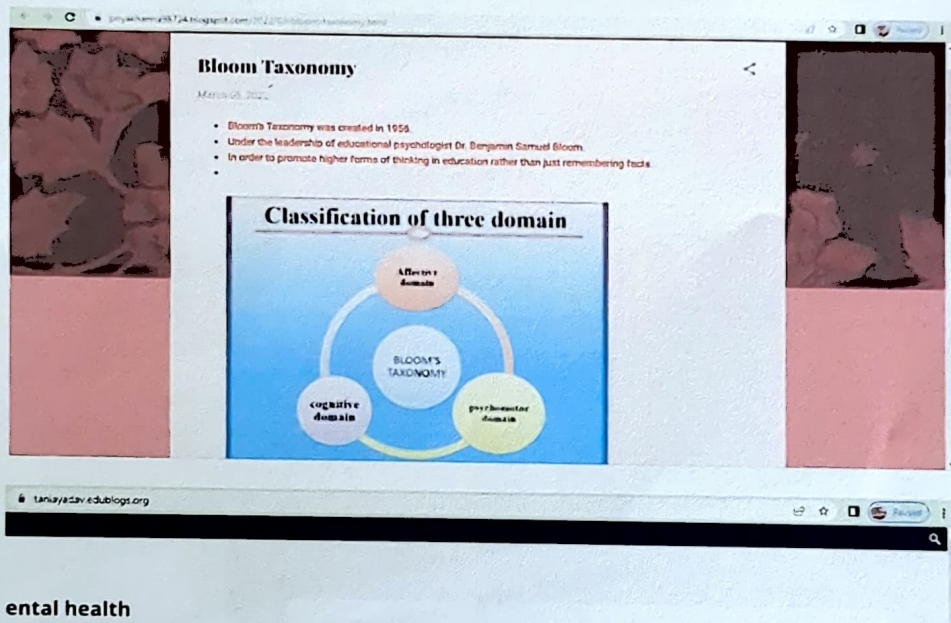
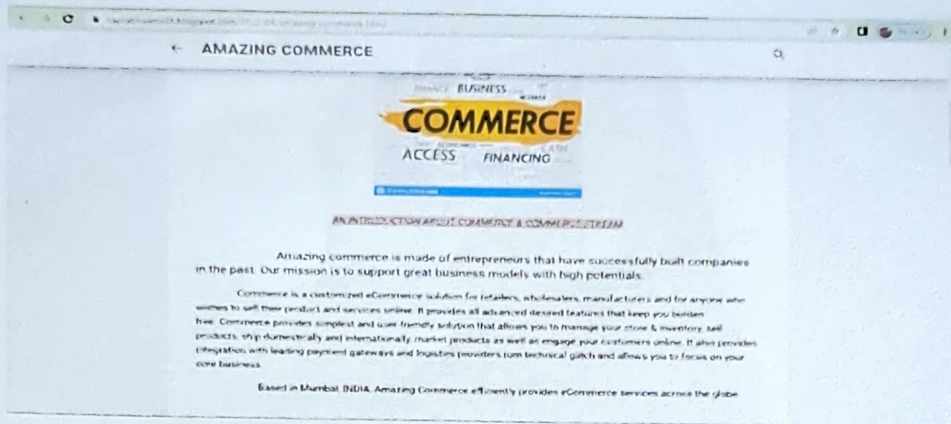


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MENTAL HEALTH OR INTELLECTUAL DISABILITIES

According to the American Psychiatric Association, Intellectual disabilities consist of issues with general mental abilities that impact functioning intellectually and adaptively. The former involves skills like learning, problem solving, planning, organizing, etc. The latter involves activities that affect daily functioning such as independent living, communication of one's needs and communication in general. A diagnosis is made by psychometric measures such as IQ tests that are administered by qualified and experienced mental health


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